



# Information for Applicants

## Sports Graduate

### September 2025



# A message from the Principal

Many thanks for your interest in Leicester Grammar School Trust. I hope that the following introductory notes will give you an impression of our thriving and ambitious schools and will help you to decide whether or not to submit an application. You will gather from the Trust's remarkable history that it is an inspiring and vibrant place both to learn and to work, with a commitment to preparing young people for a lifetime of challenge and fulfillment. Staff share high expectations not only of what children can achieve but, above all, of who they can become – when enthused through dynamic teaching, provided with outstanding opportunities and supported through attentive pastoral care.

I hope you may wish to be part of this warm and happy community as it goes from strength to strength.

John Watson  
Headmaster of Leicester Grammar School and Principal of Leicester Grammar School Trust



# Leicester Grammar School Trust

Leicester Grammar School Trust (LGST) is a forward-thinking family of schools, underpinned by a strong sense of values. Its mission is to be an inspiring centre for co-educational excellence in academic and personal development, within a Christian ethos. We attract and encourage enthusiastic, dedicated and innovative teachers and support staff who all contribute to our pupils' progress and happiness.

At the heart of the Trust is Leicester Grammar School, founded in 1981 in response to the demise of the maintained grammar schools in the area. The Junior School was added in 1992, which broadened the educational offering of the Trust. The defining milestone in the Trust's development was the bold and inspired decision in the mid-2000s to move the two schools from the heart of Leicester to the edge of Great Glen, a rural village some seven miles to the south of the city. Since September 2008, the two schools have occupied a very attractive, 75-acre campus, which was officially opened by Queen Elizabeth II.

The acquisition of nearby Stonegate School in 2016 brought a third educational institution under the umbrella of the Trust, offering greater choice to parents in Leicestershire and surrounding areas who seek an independent education for their children. In September 2021, Stonegate was relaunched as LGS Stonegate, with its own unique ethos and identity within the Trust's family of schools.

Situated on the outskirts of one of the most multicultural cities in the UK, all three LGST schools are proud to draw children from city and country, and to welcome pupils and staff from a rich range of cultural and religious backgrounds.



# Leicester Grammar Junior School

Leicester Grammar Junior School is a selective, co-educational independent day school of just over 400 pupils aged 3-11; it is today larger than at any time in its history. It is highly regarded across Leicestershire and children are drawn from a wide catchment area.

The school has built up a strong reputation for delivering an excellent academic education, whilst developing the all-round talents of the children in a warm and nurturing environment. The vast majority of our pupils progress to Leicester Grammar School, and this provides them with a seamless transition in their education to a leading senior school, named Sunday Times East Midlands In-dependent Secondary School of the Year 2024. Underpinning these academic successes is a caring community based on a Christian ethos that offers an extensive co-curricular programme, including strong provision for music, sport and drama. The Junior school completed a successful inspection in January 2024.

Sport is at the heart of our community, with a 'sport for all' ethos, and the children are exposed to a wide range of sporting activities to build both their physical and mental well-being. As well as the traditional team sports, they have the opportunity to take part in swimming, gymnastics, dance and, with our own set of bicycles, cycling too.

Creativity is very important to the life of Leicester Grammar Junior School as can be seen from the vibrant displays around the school. We encourage children to be expressive through Music, Art and Drama. There is a variety of music ensembles, choirs, orchestras and a large number of children take individual music lessons. The infant strings group even performs its own concert in the summer term. Drama is taught across the curriculum and the children perform assemblies, nativities and drama workshops to display their dramatic skills and to develop their confidence in speaking and listening.

From an early age, the children are encouraged to question and reason, with

problem-solving being a high priority. The investigation and experiments in the Science lab really emphasise this and prepare the children well for the next phase of their education.

Most importantly, there is a warm, caring and nurturing environment in the Junior School, and the personal and social development of the children is a high priority for all staff. The pastoral team are currently working towards a wellbeing award, which will provide an endorsement of the daily work which goes on to ensure good mental wellbeing for staff, parents and pupils. The pastoral team is strengthened by the Trust nurses, Trust chaplain and Learning Support team. The children and staff benefit hugely from our beautiful school grounds and inclusion of Forest School in the infant curriculum.





# Campus and Facilities

The new-build scheme, completed in 2008, provided the Grammar School and the Junior School, housed in the same building, with excellent facilities, outstanding equipment and a beautiful and practical space in which to learn and work together.

Accessed from the main entrance foyer of the Grammar School is St Nicholas' Hall which seats 900 and hosts assemblies, chapel services, school concerts and outside performances. An extension was added in 2015, providing additional science and lecture facilities, meeting and office space and an enhanced Sixth Form common room. We have recently installed a new medical and well-being suite.

In addition, there is an indoor sports complex which offers multi-use courts for Badminton, Basketball and Netball. Indoor Cricket nets and Table Tennis are available, along with a well-equipped and supervised fitness suite, a Gym/ Dance Studio and a 25-metre, six-lane, heated swimming pool. With 75 acres of land, including several full-sized rugby pitches, cricket pitches and nets, two all-weather artificial hockey pitches, eight floodlit hard tennis and netball courts, it is no wonder that the site has been used as a team training base for numerous national teams, including the Canadian Rugby team and the West Indies Ladies' Cricket teams.



# A message from the Headteacher

Leicester Grammar Junior School is a vibrant and happy place to be. Whether here as a member of the teaching team, as a parent or as a pupil, you will feel cherished as part of our community. Teaching and learning in our school is achieved through a wholistic approach, underpinned by outstanding pastoral care and a focus on wellbeing. Every child is guided along their learning journey by dedicated teachers and experts in specialist areas from pre-school to Year 6. The children work in purpose built, cosy classrooms, outside in our very own Forest School, in the pool and in the gymnasium; they play and relax in our expansive grounds. Our resources and staff to pupil ratios are second to none. The children are positive and focused which generates a 'buzz in the building' - I am delighted that you are interested in coming to feel it for yourself. I look forward to your application.

Sophia Ashworth Jones  
Headteacher Leicester Grammar Junior School



# Sports across the Trust

PE and Games within all three schools enjoy a very high profile and the schools benefit from the expert services of a number of specialist coaches and from staff who have themselves played at national and international level. The successfully appointed Sports Graduates will assist in the teaching of core PE and in the school's major games of rugby, hockey, netball and cricket. They will also play a full part in the life of the PE and Games Department in the individual school and across the Trust.

Our teams are highly respected and enjoy considerable success both within the County and in National competitions. Teams from all age groups are regular winners of County Championships. Pupils of outstanding sporting ability graduate to centres of excellence and academies of sport both locally and nationally. A large number of pupils represent Leicestershire in a wide range of sports, and regularly achieve selection at Midlands and International level. Sporting tours are regularly undertaken.

# Message from the Director of Junior School Sport

Thank you for your interest in joining our thriving, engaging and forward-thinking department. At LGJS, we endeavour to give all pupils a lifelong love of sport, regardless of ability. We truly believe that every pupil needs sport in their life and this holistic approach embodies competition, participation and above all, endless enjoyment for our subject.

Pupils at LGJS embark on a sporting journey and we aim for every pupil to feel proud of what they have achieved on that journey. Being an outstanding role model and through nurturing, passionate and enthusiastic care, every pupil has the opportunity to become intrigued by sport. It is then that they can begin to ignite that fire within them to succeed.

If you are passionate, inspiring and enthusiastic practitioner I look forward to reading your application.

Jack Wildsmith





# The Post

We are looking for a Sports Graduate within our school's PE department for the fixed period September 2025 to August 2026. The post will provide an ideal training and development opportunity for a graduate looking to progress into a sports or education related role. The successful candidate will have a degree level qualification in a relevant subject, coaching experience and an interest in working within a school environment. The salary will be £17,048 (inclusive of holiday pay) for the 12 month fixed term contract. The role will include assisting in the teaching of core PE and in the School's major games of rugby, hockey, netball or cricket and will play a full part in the life of the PE and Games Department.

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupil intake. We consider the most important factor to be the right skills, abilities and attitude for the role which will ultimately improve the well-being and education of the pupils. Applicants must have the right to work in the UK.

## **Purpose of the job:**

The role of a Sports Graduate is to assist in the teaching of PE lessons, coaching teams, assisting with fixtures and administrative tasks under the guidance of the Director of Junior School Sport.

## **Key Responsibilities**

- Coach and assist with PE lessons, games and co-curricular sporting activities throughout term time for pupils of all ages and abilities, across a wide variety of different sports and disciplines
- Referee/umpire, coach and/or assist in the smooth running of school fixtures
- Regularly input and maintain the school's data on fixtures and results
- Assist with fixture communications with parents
- Complete the weekly sheet and sporting results

- Assist with fixtures on a weekend when required across the Trust schools
- Supervise sporting trips when required
- Promote professional standards of punctuality, presentation, discipline and sportsmanship with all pupils, taking appropriate action where necessary
- Assist with administrative tasks as required
- Assist in the development of resources and share best practices with colleagues
- Co-operate with the school in all matters concerning Health and Safety, following the School and PE department handbooks and support all of the School's policies
- Assist in the upkeep of all sporting facilities and equipment
- Prepare equipment and team lists for away fixtures
- Ensure the safe set up of sports equipment and that areas are left in good condition
- Take a team in each term

## **Additional Duties**

- Support the aims and objectives of the Leicester Grammar School Trust, in-line with all school policies and as detailed in the staff handbook
- Maintain personal resilience and well-being as a key to supporting others
- Work in accordance within current safeguarding and schools' guidance and legislation
- Use excellent organisational skills and interpersonal and communication skills to manage own workload and build relationships
- Be committed to the Leicester Grammar School Trust's vision and ethos.

# Person Specification

## Essential Qualifications, Experience and Skills

- Have an honours degree in a relevant subject
- Have experience in coaching or teaching sport to children
- Be proactive in your approach and able to seek new ways to be creative and inspire pupils to engage in sport
- Ability to build strong working relationships with pupils, other professionals and parents
- Ability to communicate effectively and appropriately with a range of audiences, such as pupils, colleagues and parents
- Excellent time management and organisational skills
- Ability to follow instructions, policies and procedures

## Desirable Qualifications, Experience and Skills

- Good ICT skills, and the willingness and ability to learn new systems, as required by the post
- Ability to update school's social media channels throughout the term to celebrate sports in school
- Demonstrate commitment to your own professional development
- Able to demonstrate and promote positive values, attitudes and behaviour with young people
- Understanding of safeguarding

## Personal Qualities

- Have an enthusiasm for sport
- Must be prepared to participate on weekends and evenings when required
- Be trustworthy and discreet
- Willingness to work flexibly according to the fluctuating demands of the role
- Have confidence to act on own initiative where appropriate
- Model and promote good manners and an understanding of the needs of pupils of all abilities
- Ability to work as part of a team and collaboratively across the school
- Excellent interpersonal skills

Above all, the successful candidate will have an infectious enthusiasm for the value and relevance of computing in young people's lives.

*Please note this job description outlines the main duties and responsibilities of the position and is designed for the benefit of both the post holder and Leicester Grammar School Trust in understanding the prime functions of the post. It should not be regarded as exclusive nor exhaustive as there may be other duties and requirements associated with and covered by the post.*









# Application Details

Interested candidates are advised to apply early as we reserve the right to close this vacancy earlier than the specified deadline, if a suitable candidate is found.

The closing date for applications is Monday 31 March, 9:00am. Interviews will take place on 4 April.

Please note that tours of the school form part of the interview for short-listed candidates. Also, references will be obtained prior to interview.

Leicester Grammar School Trust is committed to safeguarding and promoting the welfare of children and young people, and expects all staff and volunteers to share this commitment. Applicants must undergo safer recruitment checks, including checks with past employers, on-line searches and the Disclosure and Barring Service (DBS). This role involves engaging in regulated activity relevant to children, it is an offence to apply for the role if you are barred from engaging in regulated activity relevant to children.

This role is exempt from the Rehabilitation of Offenders Act 1974 and the Trust is therefore permitted to ask you to declare all convictions and cautions (including those which would normally be considered "spent") in order to assess your suitability to work with children.

If you are successful in being shortlisted for this role, you will be required to provide information about your suitability to work with children by completing a self-declaration form. In this form you will be required to provide details of all spent and unspent convictions and cautions. However, you will not have to disclose a caution or conviction for an offence committed in the United Kingdom if it has been filtered in accordance with the DBS filtering rules.

Please refer to the Data Privacy Notice and Annexes on the Policies page of the school's website for the Data Privacy Notice for individuals applying for work within Leicester Grammar School Trust (Annex 3).





# Hours and benefits

Staff in our schools are well qualified and enthusiastic and have high expectations of themselves and their pupils. The Trust has a strong reputation for pastoral care and teaching staff are committed to co-curricular activities.

<b>Start Date</b>	September 2025
<b>Hours</b>	Full time
<b>Salary</b>	£17, 048 (inclusive of holiday pay)
<b>Pension</b>	The Trust participates in Standard Life Pension, for support staff, with employer contributions equivalent to 6% of salary in return for contributions by the employee equivalent to 3% of salary
<b>Lunch</b>	School lunch is provided during term-time
<b>Education</b>	Fee remission for the children of our staff is available at all schools across the Trust.
<b>Car Parking</b>	Free car parking is available at the school sites

Other benefits enjoyed by our staff include:

- Access to Medicare health plan
- Employee Assistance Programme, which provides 24 hour support for the employee and their immediate family members
- Cycle to Work scheme
- First class sports facilities, including gym and pool
- Rural walking trails around the School sites
- On-site subsidised cafe





# Equal Opportunities

Leicester Grammar School Trust is an equal opportunities employer and is committed to equality of opportunity for all staff. The Trust takes very seriously its duty to safeguard children, to remove discrimination, to advance equality of opportunity and to foster positive and caring relationships, by integrating safety and equality into each school's core priorities and functions.

We welcome applications from all sectors of the community as we aspire to attract staff who reflect the social and cultural diversity of our pupils. We consider the most important factor to be the right skills, abilities and aptitude for the job which will ultimately improve the education and well-being of our pupils. We also encourage applications from individuals at all stages of their career, and regardless of age, disability, sex, gender reassignment, sexual orientation, pregnancy and maternity, race, religion or belief and marriage / civil partnership.







# LEICESTER GRAMMAR SCHOOL

Independent Co-educational Day School  
for children aged 3-18

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